



**MARK RUTHERFORD SCHOOL**

## **Uniform Policy**

**Reviewed By Governors September 2017**

**Updated February 2019**

## **Uniform and Appearance Regulations**

At Mark Rutherford we have high expectations of all, in everything we do. This includes personal appearance. Uniform plays an important role in establishing the ethos of a school and at Mark Rutherford we believe that our uniform policy benefits the school in a number of ways:

- It encourages identity with the school and nurtures the notion of community
- It protects students from social pressures to dress in a particular way
- It supports discipline and good behaviour and ensures the health and safety of students
- It instils a sense of pride in the school
- It promotes more effective teaching and learning.

Full co-operation with our dress code enables staff to concentrate their time and effort on teaching and learning. Anyone arriving at school in non-uniform clothing may be sent home to get changed or have the item confiscated. At Mark Rutherford the students wear uniform in Years 7- 11.

In Years 12 and 13 students are not required to wear uniform but should be well turned out in smart, casual clothes that are appropriate to a professional working environment.

The decision about what is and is not acceptable will always remain with the school.

### **Student Responsibility:**

- We expect students at MRS to adhere to the school uniform policy
- To recognise that it is the public face of MRS and that it should be worn correctly and with pride
- To appreciate that uniform infringements will result in a verbal reminder and continued non-compliance will result in a sanction
- Items of clothing that do not follow the uniform policy may be confiscated

### **Parental Responsibility:**

- We welcome parental support in the purchase of items of clothing that follow the uniform guidelines
- To ensure all items of clothing are clearly marked with your son/daughter's name
- That a note is written in the planner if there is a problem concerning uniform
- To remind students as they leave home of the uniform code and encourage their cooperation

### **Tutor Responsibility:**

- To ensure that all students leave tutor bases appropriately dressed
- To remind students that their top buttons must be fastened and ties worn.
- Students must be wearing their blazers
- Students must be wearing the correct footwear
- Any uniform infringements are noted and students are issued with a signed/dated uniform slip
- Continued non-compliance with uniform policy is reported to the Head of House

### **Class/Subject Teacher responsibilities:**

- To ensure students arrive and enter your classroom appropriately dressed
- To ensure that students leave your classroom appropriately dressed
- To check that students with uniform infringements have a note signed by their tutor
- To check that students incorrectly dressed /without a note from their tutor are reported to the Head of House

### **All Staff Responsibilities:**

- To regularly speak to students when their uniform is not as it should be around school
- To remind and encourage students to wear the school uniform correctly.
- To report non-compliance to the Head of House

### **Heads of House Responsibilities:**

- To speak to students in their House about the expectations for standards of dress. This may be done through House assembly
- To challenge students who dress inappropriately
- To contact parents/carer if there is non-compliance about uniform
- To send the student home to find/collect the correct item of uniform
- To support the student if there is financial hardship that prevents the student from following the uniform policy
- To issue sanctions for non-compliance
- To support the form tutor in the enforcement of the uniform policy

### **Leadership Responsibilities**

- To support staff in the implementation of the school's uniform policy
- To challenge students who dress inappropriately and issue an appropriate sanction for non-compliance

Mark Rutherford School will carefully consider any request that is made to vary the policy to meet the needs of an individual student. This may be to accommodate their religious belief or any temporary or permanent medical conditions, in order to avoid breaches of disability discrimination legislation.

The Headteacher or person authorised by the Headteacher has the right to send a student home, briefly, to put on the correct uniform or otherwise adjust their appearance in line with the school's uniform policy. The school must first inform the student's parents and consider factors such as the student's age, vulnerability, availability of the parent and how easily the breach can be remedied. When this is done it will constitute an authorised absence.

- The school has the right to exclude a student for uniform offences, even where they do not otherwise display poor behaviour. This will happen where the breaches of the school's uniform policy are persistent and defiant. However, every consideration will be given to the particular circumstances of individual cases.

The following is a list of school uniform items for girls:

All girls to wear the Mark Rutherford School uniform skirt and trousers with logo.

These can be purchased from the school suppliers - **Josens** - You can obtain these items from their shop or online.

### School Uniform – Mark Rutherford

<http://www.josens-schoolwear.co.uk>  
 Josens  
 25 Harpur Street  
 Bedford  
 MK40 1LA  
 Tel: 01234 359191  
[Info@josens.com](mailto:Info@josens.com)



**Senior stitched down knife pleat skirt – all skirts with logo to be worn with black opaque tights**

Waist	22 -28"	30"	32"	34-38"
Length	22"	22"	22"	22"

**Slim Fit with logo, Girls senior trouser**



Waist	28"	29"	30"	32"
Inside Leg	28" 30" 32" 34"	28" 30" 32" 34"	28" 30" 32" 34"	28" 30" 32" 34"
Length	S R L XL	S R L XL	S R L XL	S R L XL

## All Students

White traditional shirt	This must have a collar suitable to wear with the School tie, buttoned to the neck. Shirts must be sufficiently long enough to be tucked in. During the summer term only, blue polo shirts with the School name or badge in House colours may be worn.
Black V-neck jumper	Jumpers may only be worn under a blazer. No cardigans.
Black blazer	This must have the School name or badge on it.
Tie	This must be in your house colours and must be clip-on.
Black shoes	These must be suitable for school (trainers may only be worn for PE), no plimsolls or boots.
Black trousers (boys)	Tailored boys trousers, no jeans.

Due to the changing trends / fashions we reserve the right as a school to identify throughout the year when uniform worn is deemed inappropriate and sanction appropriately.

If there are sizing concerns or difficulty with purchasing the uniform, parents should make contact with their child's Head of House, so that the school can support the family finding a solution.

## Make up

Make up may be worn for school but it must be discrete and in keeping with a working environment.

## Jewellery

Students may wear a watch and one small pair of stud earrings. Students are expected to remove earrings which hang below the ear or when they are inappropriate. Other items of jewellery are not permitted when in school.

Facial piercings and tattoos are not permitted. Students will be asked to remove jewellery that breaks this rule. If they continue to wear them they will be confiscated and returned to the student at the end of the day. **All jewellery must be removed for PE.**

## **Hairstyles**

Students' hairstyles should be neat and practical for school and should be a natural hair colour. Extremes of style, patterns and tracks will not be permitted. This includes complete shaving of one side of hair and dip dyeing the hair.

(We would expect all students to wear an outside coat when it is cold on top of their blazers. Students bringing in hoodies to wear will have them confiscated)

## **Physical Education Uniform**

The items below are required for Physical Education lessons. Most of the clothing below is available from the School Shop:-

### Boys PE

- Reversible outdoor Sports Jersey with logo(rugby/hockey/unisex)
- Black Shorts
- Long Black Socks with Sky blue Tops
- PE Polo Shirt (black with school logo)

### Girls PE

- PE Polo Shirt (black with school logo)
- Reversible outdoor Sports Jersey with logo(rugby/hockey/unisex)
- Black Shorts
- Long Black Socks with Sky blue Tops

## **All clothing must be clearly marked with the owner's name.**

All students must remove watches and jewellery for PE lessons and matches. (Health and Safety) Watches must be clearly marked with owner's initials.

Lockers are available for valuables within the changing rooms, students must provide their own padlock for these.

## **Please note:**

Neither the School nor the Local Education Authority can accept responsibility for any article lost, stolen, damaged or confiscated through inappropriate use at school.

## **Year 12 and 13 Dress Code**

Detailed here is the dress code for the Sixth Form. It is important that students are dressed appropriately for a teaching and learning environment as well as setting the right example to the rest of the students in the school.

	<b>Boys</b>	<b>Girls</b>
<b>Approved</b>	<ul style="list-style-type: none"> <li>▪ Tailored and smart trousers.</li> <li>▪ Stiff collared shirt.</li> <li>▪ Waistcoat.</li> <li>▪ Tailored/suit jacket.</li> <li>▪ Tie (optional but preferred).</li> <li>▪ Jumper (round or V neck) or cardigan.</li> <li>▪ Smart shoes.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tailored and smart: <ul style="list-style-type: none"> <li>- Knee length skirt;</li> <li>- Trousers, or;</li> <li>- Dress.</li> </ul> </li> <li>▪ Shirt or blouse.</li> <li>▪ Plain fitted top.</li> <li>▪ Tailored/suit jacket.</li> <li>▪ Jumper (round or V neck) or cardigan.</li> <li>▪ Smart shoes.</li> <li>▪ Fine or opaque tights.</li> </ul>

<b>Not Approved</b>	<ul style="list-style-type: none"> <li>▪ Loose fitting/casual clothing (including combat style).</li> <li>▪ Jogging bottoms.</li> <li>▪ Smart/sport/surf style shorts.</li> <li>▪ Ugg boots.</li> <li>▪ Lycra clothing.</li> <li>▪ Body-con style clothing.</li> <li>▪ Vest/strapless tops.</li> <li>▪ Leggings.</li> <li>▪ Hooded tops.</li> <li>▪ Sweatshirts/tops.</li> <li>▪ Trainers/trainer style shoes.</li> <li>▪ Flip flops.</li> <li>▪ Pumps/plimsoll style footwear/boots.</li> <li>▪ Denim/denim style clothing.</li> <li>▪ Hats/caps.</li> <li>▪ No logos/emblems on clothing.</li> </ul>
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**Other:**

No visible tattoos;

No visible piercings except in the ears. Earrings should be discreet. Students who have visible piercings elsewhere will be requested to remove the stud or hoop and give to their Tutor for collection at the end of the day in the first instance;

Make-up should be suitable for a working business environment;

For PE and practical dance lessons students must bring appropriate clothing to change into.

The Assistant Headteacher (Director of Sixth Form) and Head of Sixth Form have the final decision regarding what is and is not suitable attire for the Sixth Form. The school reserves the right to send home any student who is not properly dressed where he/she should change to meet the requirements of this published dress code and then return to school the same day to resume his/her studies.

Persistent disregard for this code of dress will result in further action being taken. We retain the right to act as the final authority in the interpretation of the dress code. If you are unsure, parents/carers and students are advised to contact the Assistant Headteacher – Director of Sixth Form for clarification before purchasing an item.

### **Staff Dress Code:**

We set the example for the students and we must remember that school is a place of work and we are preparing students for the workplace.

The expectation is that staff wear smart professional clothing for teaching and parental meetings. Please see below extract from the *Guidance for Safer Working Practice for Adults who work with Children and Young People*.

### **Dress and Appearance**

**Point 8.** A person's dress and appearance are matters of personal choice and self-expression. However adults should dress in ways which are appropriate to their role and this may need to be different to how they dress when not at work.

Adults who work with children and young people should ensure they take care to ensure they are dressed appropriately for the tasks and the work they undertake.

Those who dress in a manner which could be considered as inappropriate could render themselves vulnerable to criticism or allegations.

*This means that adults should wear clothing which:*

- *Is appropriate to their role*
- *Is not likely to be viewed as offensive, revealing, or sexually provocative*
- *Does not distract, cause embarrassment or give rise to misunderstanding*
- *Is absent of any political or otherwise contentious slogans*
- *Is not considered to be discriminatory and is culturally sensitive*