

JOB DESCRIPTION- MUSIC TEACHER MPS/UPS Maternity cover

Responsible to: Head of Music, Head of House (as appropriate)

Responsible for: The delivery of high quality lessons and the achievement, standards, safety and well being of students in their care

The job description should be read alongside the range of professional duties of teachers as set out in Part XII of the Teachers' Pay and Conditions Documents, sections 48-50. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers.

Responsibilities and Actions

Teaching and Class management

- To have high expectations of students and build successful relationships centred on learning and teaching
- To establish a purposeful learning environment where diversity is valued, and where students feel safe, secure and confident
- To teach clearly structured lessons and sequences of work which interest and motivate students, making learning objectives clear, challenging and relevant, and by using interactive and engaging student centred teaching methods and collaborative group work.
- To promote active and independent learning that enables students to develop thinking and learning skills to plan and manage their own learning.
- To teach the required or expected knowledge, understanding and skills relevant to the curriculum for students in their age range
- To differentiate teaching to meet the needs of all students across all ability ranges taking into account varying interests, experiences and achievements of boys and girls and different cultural and ethnic groups to help them make good progress
- To organise and manage learning and teaching time effectively
- To set high expectations for students' behaviour and to establish a clear framework for classroom discipline in line with the school policy.
- To manage students behaviour assertively, constructively and positively promoting self control and independence
- Use ICT effectively in the delivery of learning and teaching
- To provide homework and other out of class work which consolidates and encourages students to learn independently
- To work collaboratively with other professionals and manage the work of support staff to enhance students' learning
- To be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality and data protection reporting all concerns to an appropriate person.

Monitoring and Assessment:

- To make appropriate use of the school's monitoring and assessment strategies to evaluate students' progress towards planned learning objectives
- To use monitoring and assessment information to inform and improve planning and teaching
- To monitor and assess the effectiveness of learning activities and provide immediate and constructive feedback to support students' as they learn.
- To involve students' in reflecting on, evaluating and improving their own performance and progress.
- To assess students' progress accurately against appropriate standards
- To identify and support students with differing levels of ability and those experiencing behavioural, emotional and social difficulties.
- To record students' progress and achievements systematically, providing levels of the range of their work progress and attainment over time to inform planning
- To report on students' attainment and achievement to parents, carers, other professionals and students' as appropriate.

Planning, Development and Coordination

- To use learning objectives to plan lessons and sequences of lessons showing how this will assess students' learning
- To select and prepare resources, and plan for your safe and effective organisation, taking into account students' interests and their learning needs, language and cultural backgrounds, with the help of support staff where appropriate
- To plan for the deployment of support staff within lessons in order to support students' learning
- To plan for the personalisation of students' learning in order to support and extend the progress of every individual
- To contribute to departmental team meetings and events
- To plan opportunities for students to learn in out of school contexts
- To produce long and short term planning in accordance with school policy and procedures within the required deadlines
- To contribute to the review of the subject development plan in conjunction with the Head of Department
- To develop strategies for the use of Music to promote new teaching and learning methods and monitor their effectiveness in raising standards of teaching and learning
- To contribute to CPD opportunities as part of the planned programme for the school and to promote the sharing of excellent practice

Other duties relevant to this post

- To attend and participate in regular meetings
- A willingness to contribute to the Music department's extensive extracurricular program
- To participate in training, Professional Development and other learning activities as required including participation in the schools Performance Management arrangements.
- To be a form tutor and take responsibility for the pastoral care and support of a group of students in accordance with the school aims and policies
- To provide cover for staff when required to under national conditions and parameters outlined by workforce reform.

- A willingness to contribute to and support with cross curricular projects e.g. School Musical
- To be a member of a duty team

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Leadership Team.

This job description will be kept under review and may be amended via consultation with the individual, Governing Body and/or leadership team as required. Union representation will be welcomed in any such discussion.

May 2019